

Executive Director - Macatawa Area Express Transportation Authority - Holland, Michigan

Background information:

Macatawa Area Express, also known as MAX Transit (<https://www.catchamax.org>) is an Act 196 Public Transportation Authority that provides public transit service in the Cities of Holland and Zeeland, Holland Charter Township, and Park Township. Macatawa has a fleet of 28 vehicles, and provides fixed route and demand response service to the above cities and townships.

The Holland region is a Pure Michigan delight, located near Lake Michigan. It is famous for the activities, community and lifestyle that makes Holland and the surrounding communities a favorite Michigan destination to live, work, play and learn. The area features an award-winning downtown, white sandy beaches, and rich cultural festivals

The community is known for strong civic and community engagement, and a very strong economy. Holland was founded by Dutch immigrants in 1847, and currently boasts a very diverse population and is home to Hope College. Notably, Holland has been recognized by a number of national observers with such awards as: All America City, Great American Main Street, Top 10 Happiest City, Top City for Retirees just to name a few.

There is broad community support for this organization. The region is known for collaboration and there are key stakeholders that look forward to engaging with the new Executive Director to look at innovative ways to enhance regional transportation and the role that it plays in the community. The bus depot is in excellent condition is multimodal. There is a wonderful group of dedicated employees that are passionate about public transportation.

Job Description

This position plays a critical role collaborating with community partners to strengthen the role of public transportation in the region, managing operations and maintaining an outstanding working environment for team members.

Some of the specific areas of responsibility include:

- Ensure operational excellence: Plans, directs, coordinates, and evaluates all activities of the Macatawa Area Express Transportation Authority. Develops policies and procedures in support of operations and administration. Ensures

compliance with applicable local, state and federal regulations. Manages and supervises several projects concurrently.

- Financial stewardship: Develops and administers the system budget, negotiates and secures funding from local contributing organizations, prepares grants, directs the purchase of capital equipment, and ensures proper and efficient use of funds. Manages transit system procurement, cash and investments.
- Policy leadership: Provides information, alternatives, and recommendations regarding policy and service issues to the Transit Board and implements Board decisions. Develops agendas and prepares reporting systems for the MAX Board.
- People leadership: Oversees human resource efforts and provides supervision, leadership and inspiration. Attracts, retains and develops team members and managers.
- Community engagement: Partners with the community and political constituents and effectively represents the organization.

About the ideal candidate:

Macatawa Area Express Transportation Authority is seeking a leader who is passionate about public transportation and understands that it is more than just getting someone from point A to point B, but that public transportation provides people with hope. The ideal candidate will have the following skills and experiences:

- Solid understanding of public transit and Federal Transportation Administration requirements.
- Outstanding operational and people management skills.
- Passion for collaboration and ability to foster strong strategic partnerships with stakeholders.

Interested candidates should send a resume to Info@AmyCellTalent.com.